

EQUIPMENT

(CASTRATOR)

TENDER FORM

2011-12

**LAST DATE OF
SUBMISSION**

19-09-2011 UP TO 3.00 PM

OPENING DATE

19-09-2011 AT 4.00 PM

DEPUTY DIRECTOR OF VETERINARY SERVICES

SURGUJA , CHHATTISGARH

EQUIPMENT

***Deputy Director of Veterinary Services
Surguja, Chhattisgarh***

No.....2010-11/Tender/ Equip./-----

Dated

To,

M/s
.....
.....
.....

Subject:- Tender for supply of Veterinary Equipments.

Ref:- Your Letter No..... Date.....

Please find enclosed herewith tender form from page no. 1 to along with agreement bond, terms and condition of contract, list of equipment with their specification etc.

Last date of Submission of tender is **19-09-2011 up to 3.00 PM** and will be opened on the **19-09-2011 at 4:00 PM**

The tender will be received at Office of the **Deputy Director of Veterinary Services, Surguja, Chhattisgarh,**

Encl:- 16 Pages Only.

**Deputy Director
Veterinary Services
Surguja Chhattisgarh**

CHECK LIST

Sr. No.	Name of Documents	Page No.
1	2	3
1	Earnest Money Deposit in the form of BD	
2	Duly attested copy of Certificate of Firm/Company's registration or establishment from competent authority	
3	Duly attested copy of Certificate of Manufacturing / Import showing the name of Equipments from competent authority	
4	Duly attested copy of Certificate of ISI/ ISO regarding the Equipments from competent authority	
5	Duly attested copy of Certificate of SSI/SMSE regarding the Equipments from competent authority	
6	Turn over certificate of Rs. 01.00 Crore per year for the years 2007-08, 08-09 & 09-10 from CA supported by Balance sheet	
7	Sales/Commercial/ VAT Tax Registration Certificate of the tenderer & Tax Clearance Certificate upto year 09-10 from competent authority	
8	Performance Certificates in Annexure -5 from atleast 3 Govt. Consignees during last 3 years	
9	List & Addresses of Authorized Dealers & Service Centres in Chhattisgarh State	
10	Non-Conviction Certificate from competent authority or Class I Judicial Magistrate of the area	
11	Agreement Bond on Rs. 50/- Non Judicial Stamp paper duly signed by the tenderer	
12	List of Sample / Brochure Submitted	
13	Tender Form duly signed by authorized person. (Form Page No. 1 to 16)	

ABSTRACT INFORMATION REGARDING TENDER

A. Details of the Manufacturing Firm

1. Name.....
2. Address & Contact nos.
3. Ownership of the Firm
4. In case of partnership firm or company, name & designation of authorized person for signing the tender (Encl. Power of attorney and Deed letter) :-
.....
5. Valid Manufacturing license of the Firm (enclosed copy)

No. :- Date..... Valid upto -----
6. If Firm is registered under SSI/SMSE/GOI unit enclose copy :-
7. If Firm is certified as ISO unit enclose copy: -.....

B. Whether Tenderer is Manufacturer/Importer/ Distributor or Supplier:

- (In case other than Manufacturer mention following informations.)
1. Name &
Address.....
 2. Registration/Importers Certificate of the firm :-.....
 3. Sales / VAT tax Registration No. -----
 4. Valid Authorization Certificate from Manufacturer -----
 5. Authorization letter for submitting tender from Manufacturer.....

Signature & seal of Tenderer

GOVERNMENT OF CHHATTISGARH DEPARTMENT OF ANIMAL HUSBANDRY AND DAIRYING

GENERAL INSTRUCTIONS REGARDING TENDER FOR THE SUPPLY OF VETERINARY EQUIPMENTS 2010-11.

Sealed tender are invited for the supply of Veterinary Equipments as mentioned in the Annexure-1 of the tender form from **Manufacturers and/or Authorized Importers /Distributors/ Suppliers situated in India** as per specifications mentioned in the Annexure-2 of the tender form.

1. The tender must be submitted in sealed cover envelope and should reach the office of the undersigned on or before **19-09-2011 up to 3.00 PM**. The committee will open the tender on **19-09-2011 at 4.00 PM**. The tender can be submitted personally or by **Registered post A.D. or Speed Post**.
2. **The envelope shall bear the complete address of the tenderer and shall be superscribed with the words "TENDER FOR SUPPLY OF VETERINARY EQUIPMENT/S 2011-12 S.No./s 01 to 02 (S.No./s of equipment/s as per Annexure-1 for whom the rates are quoted) "**
3. The prices should be quoted inclusive of all taxes, packing, forwarding, insurance and freight charges F.O.R. Disst H.Q. or F. O. R. destination in case of those equipments which requires installation in the particular place. The time and limit for execution of such order shall be **60 days** from the date issue of order. The tender must be accompanied with security deposit of **the amount 3% of the approximate value of equipment/s (mentioned in Annexure-1) for whom the rates are quoted** in the form of Demand Draft of any scheduled Bank. The Bank draft should be in the favour of the undersigned by designation. Cash or Cheque will not be accepted. And -
 - (1) The tenderer agrees in the writing to undertake any risk involved in the investment.
 - (2) The amount of Security Deposit will be refunded to the unsuccessful tenderers or on rejection of their tender at their cost. It will be retained from the successful tenderers as per the terms and conditions of the contract.
4. Each tender should be accompanied with the Signed and sealed documents as mentioned in the Appendix-A of the Tender Form.
5. **THE TENDER WILL HOLD GOOD UP TO 31 MARCH 2011.**
6. The Deputy Director of Veterinary Services, Surguja, Chhattisgarh, reserves the right of the accepting the tender in whole lot or distinct part of it or the supply can be distributed between more than one tenders.
7. The tenderer should tender in the enclosed form only. The same on acceptance will constitute the contract in terms specified there in.
8. The tender thus received will be opened on **19-09-2011 at 4.00 PM** in the **office of the Deputy Director, Veterinary Services, Surguja, Chhattisgarh**, by a committee appointed for the purpose of such Tenders.

9. No tender shall be taken into consideration unless it satisfies all the requirements mentioned in the tender form and is presented within prescribed form and time limit. The Deputy Director of Veterinary Services, Surguja, Chhattisgarh, however reserve the right to give any relaxation in this connection.
- 10. The conditional tenders are liable to be rejected.**
11. The undersigned may reject all or any of the tenders without assigning any reasons there of.
12. In the event of tender being submitted by a firm it must be signed separately by each member and in the event of absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so which should be produced with the tender and it must disclose that the firm is dully registered under the Indian Partnership Act and it should also specify the number of partners who constitute the firm.
- 13. No person or firm is permitted to submit more than one tender under different name.**
14. The rates tendered shall not be altered by the tenderer during the terms of the contract.
15. Tenders shall be accompanied with sample of items for which samples have been desired as stated in the appendix. The samples are submitted in sealed bag bearing complete address of the tenderer and description remain in deposit with the undersigned (till the duration of the contract). The samples or rejected tender will be returned only after such decision in taken at the cost of the tenderer. No tender shall be accepted without the sample those items whose samples are desired.. Road Transport receipts will not be accepted. The sample should accompany the tenders on the prescribed set and time. The tenderer will have to collect back their samples so deposited within 30 days from issue of letter from this office. In case sample are not lifted back within 30 days then the sample will be forfeited and tenderer will have no right to claim for the same.
16. Each page of the Tender and its enclosures should be signed with seal of firm at the bottom by the tenderer.
17. The serial No. of the articles referred in Appendix should be quoted in the tender for reference.
18. The undersigned or the department bears no liability for arranging import permits for the goods ordered by us.
19. All dues regarding taxes including Commercial tax, Octroi duties, VAT etc. levied on the supply shall be payable by the contractor himself. The department shall grant certificate for total quantity of supply made but shall not entertain any claim on this account.
20. Equipments shall be strictly as per specification as given with the list.
- 21. The make and model of equipments should be mentioned specifically.** The indication of Foreign or Indian will not be sufficient and may thus be rejected by the committee. The guarantee/ warranty card and authorized dealers / suppliers certificates wherever necessary the tenderer should enclose.
22. In case tenderer is registered as SSI/SMSE copy of the registration certificate from the competent authority should be accompanied with the tender form.

23. The amount of Security Deposit shall be refunded in full in case tender of the firm is totally rejected otherwise the amount of security deposit shall be adjusted against the order placed. However, in case the amount so deposited as found short to cover the full value of security deposit the contractor shall have to deposit the difference within 15 days of the notice so issued by the undersigned under registered cover otherwise the contract shall stand terminated and security deposit would be forfeited.
24. The packing units for equipment/apparatus etc. should be clearly mentioned with the full specification of goods.
25. If the rates quoted by the firm in tender documents i.e. proposed rates & M. R. Ps. got any difference on product information slip at the time of supply then the same must be informed to c well in time (before supply). Regarding above term it is clarified that:-
 - (a) After approval of Tender rate, if M. R. P. increases, there will be no change in approved rates and tenderer have to supply the order on approved tender rates so far.
 - (b) If M. R. P. decreases from approved tender rate then the rates will also decrease in same proportionate and the decreased rate will be treated as approved rate, Tenderer have to supply the equipments otherwise The Deputy Director of Veterinary Services, Surguja, Chhattisgarh, has the right to take legal action.

Again if, The Deputy Director of Veterinary Services, Surguja, Chhattisgarh, came to know that there is a difference in the rate mentioned in tender documents and in supply goods. Then The Deputy Director of Veterinary Services, Surguja, Chhattisgarh, have to right to take appropriate action & difference amount will be deducted from security deposit. Tenderer are directed to inform the Authorized dealers / suppliers through which the equipments are to be supplied.

26. **Tenderers should have annual turnover of Rs. 1.00 crore per year during last three financial years.**
27. Illegal and over writing, cutting, artifice etc. in the rates will make the tender liable for rejection.
28. The abstract information regarding tender be submitted duly signed by the tenderer.
29. **The Firms with ISO certification and ISI marked equipments with Service Centers in the Chhattisgarh State will be preferred.**
30. A list showing the name of persons who are in near relations with tenderer in the deptt. Should be submitted.
31. This office will issue 'D' Form for C.S.T.
32. The Deputy Director of Veterinary Services, Surguja, Chhattisgarh shall have right to decide the rates of equipments after negotiations or mutual discussions if required.
33. **In Case of foreign or imported product the tenderers should submit valid authorization Certificate to import the product from Foreign Manufacturer and to sale within India.**
34. **The original license must be produces as and when required by the Department.**
35. **Those Tenderers who obtain Tender Document through Web-site are required to submit the tender document cost Rs. 5, 00/- (FIVE HUNDRED ONLY) separately along with duly filled and signed Tender Document.**

Appendix-E

PROCEDURE FOR SUBMISSION OF TENDER FORM

The tender should be submitted in two envelopes:-

The First Envelope “A” Should contain Technical Bid and must have -

1. Security Deposit in the form of Demand Draft.
2. Duly attested copy of Certificate of Firm/Company’s registration or establishment from competent authority
3. Duly attested copy of Certificate of Manufacturing / Import showing the name of Equipments from competent authority
4. Duly attested copy of Certificate of ISI/ ISO regarding the Equipments from competent authority
5. Duly attested copy of Certificate of SSI/SMSE regarding the Equipments from competent authority
6. Turn over certificate of Rs. 01.00 Crore each year for the last three i.e. years 2007-08, 08-09 & 09-10 from CA supported by Balance sheet
7. Sales/Commercial/ VAT Tax Registration Certificate of the tenderer & Tax Clearance Certificate upto year 09-10 from competent authority
8. Satisfaction Certificates in Annexure - 5 from atleast Three Govt. Consignees during last 3 years
9. List & Addresses of Authorized Dealers & Service Centers in Chhattisgarh State
10. Non-Conviction Certificate from competent authority or Class I Judicial Magistrate of the area
11. Agreement Bond on Rs. 50/- Non judicial Stamp paper duly signed by the tenderer
12. List of Sample if required or Brochure of the equipments Submitted.
13. Tender Form duly signed by authorized person. (Form Page No. 1 to ---)

Note: - The above documents should be arranged serially as given in above manner with paging.

The Second Envelope “B” should contain the Financial Bid:-

The Rate Offer form in **Annexure-4** quoting the cost of equipment/items inclusive of all taxes duly sealed and signed in the form of Hard copy as well as in computer C.D. as soft copy prepared in M.S. Excel in a separate cover.

The Third Envelope “C” may contain any other related document.

Appendix- F

PROCESS FOR EVALUATION OF TENDER

The evaluation of the tender by the Tender Opening Committee would be done first by **Evaluation of Technical Bid cover-A** on the basis of documents mentioned in Annexure E and the **Financial Bids** of the Tenderers qualified in the Technical Evaluation will be then opened by the Tender opening Committee to provisionally assign the item-wise selection in the order of preference as under.

First Preference - L-I
Second Preference - L-II
Third Preference - L- III

PURCHASE OF EQUIPMENTS

The ISI marked equipments or equipments from ISO certified companies will be purchased preferably irrespective of lowest rate.

The firms with Authorized Distributors and Service Centers in Chhattisgarh State will be preferred in purchase.

SSI of the Chhattisgarh State would be given preference as per Chhattisgarh State Store Purchase Rule 2002.

If the First contractor fails to execute the purchase order within the mutually agreed delivery period, the order will be cancelled at firms risk and cost and thereafter, the purchaser shall opt for Second and Third in the order of priority and the difference of cost will be recovered from the defaulting contractors *i.e.* First one.

Appendix- G**TERMS & CONDITIONS OF CONTRACT (SUPPLY & PAYMENTS)**

1. The tenderer whose contract may be accepted (herein after called the contractor) shall within fifteen days of receipt of information of the acceptance of the tender by him, should deposit the sum equal to the difference of 3% of the value of order placed with him and the S D deposited, if higher than S D, either in the Government Treasury Challan or Demand Draft from scheduled banks and the amount should be duly endorsed to the Deputy Director of Veterinary Services, Surguja C.G. The amount may also be deposited in any other manner accepted to the Deputy Director in terms of general orders by the contractor or otherwise same money payable by the contractor to the Governor of Chhattisgarh under the terms of this contract, may be deducted from the amount of security deposit or from the interest arising there from or from any sums which may be due or may become due to the account of contract by the Governor of Chhattisgarh on account, after the proper completion of the contract.
2. The prices will hold good up to **31 March 2011**. The delivery of goods by the contractor should be at the office of the Deputy Director of Veterinary Services, Surguja or FOR destination in case of those equipments which requires installation in the particular place. The cost of packing, forwarding, freight and other charges affecting the delivery at the destinations shall be borne by the contractor.
3. The Deputy Director of Veterinary Services, Surguja C.G. reserves the right to increase or decrease any one or more items of supply during the contract. The contractor will be bound to comply without any claim for the compensation.
4. All dues regarding taxes and duties including sales tax commercial tax excise duty, octroi duties levied on the supply shall be payable by the contractor himself. The Department shall grant a certificate of total quantity of supply made but not entertain any claim on this account.
5. All losses during transit due to breakage and shortage, spoilage etc. will have to be made good by the contractor at his own cost.
6. The contractor shall not sublet the contract assigned to any other party or parties, the whole or any portion of the contract.
7. In case commodities indented are not supplied with in the time limit or loss is not made good according to the terms & conditions of this contract, the tenderer shall be liable to pay liquidated damages and by the way of penalty the sum of 2% per month of the cost of order placed, shall be deducted from the bill. Further it shall be lawful for the Deputy Director of Veterinary Services, Surguja to purchase the articles indented from open market at the risk and cost of the contractor who in addition to the liquidated damages, aforesaid shall also be liable for any losses or damages caused by the said purchases to the Governor. In case, however, no supply is made even after expiry of **60 days** from the issue of order of supply before closing of financial year, the amount of security deposit shall be forfeited to the Government of Chhattisgarh and the contract shall stand terminated. However, if the Deputy Director is satisfied that the delay in supply was caused by the circumstances beyond the control of contractor, he may grant him in writing, extension of time which will not exceed **90 days from the date of order placed** in any case. In such case the Department may for go the whole or part of

the liquidated damages as the Deputy Director may deem proper except the actual extra cost incurred in making purchases from open market.

8. THE RATES WHICH ARE QUOTED WILL REMAIN VALID UP TO 31 MARCH 2011.
9. The decision of the Deputy Director of Veterinary Services, Surguja for the time being shall be final and conclusive upon all question relating to the meaning of the various commodities of equipment, instrument and articles etc. and their specification and other condition herein before mentioned or as to and other question matter or thing whatever in any way arising out of relation to the contract specifications, instructions of these conditions or otherwise concerning the supplies.
10. In the event of the supply being not accepted at the destination, it shall be responsibility of the contractor to remove the same forthwith at his own charges and cost.
11. **Payment for the supply will ordinarily be made 80% of the equipment etc. after safe receipt of the equipment at site within one month and rest 20% will be paid after successful installation, commissioning & trial run of the equipment by supplier.** Incase of other articles payments will be made after safe receipt and verification of the same at site within one month. Payment will be made through **Demand Draft and Commission** will be borne by the supplier.
12. In the event of breach of the terms & conditions of the contract by the contractor, the Deputy Director, shall forfeit the security deposit of the balance, there as that may at that time be remaining, for the said breach, but without prejudice to the right of Governor of Chhattisgarh to recover further sum as damages from any sum which may become due to the contractor by the Government or otherwise however.
13. Any amount due to the Governor of Chhattisgarh from the contractor on any account in respect of this tender may be recovered from him as arrears of land revenue.
14. In case of any dispute arising out of this contract or any of the provisions herein contained or anything arising here out except in respect of matters on which the decision of the Deputy Director, Veterinary Services, Surguja is herein before declared to be final and binding to all. The same shall be referred to the Secretary (Agriculture), Government of Chhattisgarh, Raipur for arbitration and his decision thereon shall be final and binding on all concerned.
15. Dispute in arbitration and complaint should be lodged in the court of Dist. Surguja jurisdiction only.
16. The contractor shall be held responsible for the supply of any spurious equipment & apparatus and the cost involved in testing and other legal proceeding shall have to be borne by him.
17. **The original license must be produced as and when required by the Department.**
18. **In comparison of rates between tenderer of state and tenderer of other states, commercial tax should be subtracted from rates of tenderer of Chhattisgarh registered under commercial tax Act.**

Date:

Signature of Tenderer with Seal
Name -----

Appendix- H***DECLARATION-1***

I/we hereby agree to undertake any risk involved in the investment of

Rs. /- (**Rs.** **Only**) as Security Deposit with
the tender Demand Draft No.

..... dated issued from(Name of Bank) in favour
of the Deputy Director of Veterinary Services, Surguja, (C.G.).

Signature and Seal of Tenderer

DECLARATION-2

A list showing the name of the persons who are working with the
Contractor and are near relations of any Gazetted officers of Vety. Department, C.G.

Sr. No.	Name of persons working with contractor	Related to which Gazetted Officer of Vet. Deptt.	Nature of relation	Remark
1				
2				
3				
4				

Signature and Seal of Tenderer

Approximate Requirement of Different Equipments

S.No.	Name of Items	Sample/Brochure Required	Approximate Nos. Required	Approximate Rate (Rs)	Approximate Total Cost (Rs)	Security Deposit (Rs)
1	2	3	4	5	6	7
1	Big size castrator	B	141	8000	11.28 lac	33840
2	Small size castrator	B	141	5500	7.755 lac	23265

NOTE: - "S" for sample with label and standard packing. Where Samples required and "B" for brochure with photographs and detailed specification of the equipments for which the rates are quoted by tenderer or Manufacturing Company.

SPECIFICATION OF EQUIPMENTS

S.No	Name of Equipment	Specification	Remark
1	Castrator for Bovines (Imported Only)	<p>Original Imported with manufacturers identification, Bloodless Castrators with Spanner for tightening the jaws. Embossed with manufacturer identification, drop forged made from magnetic carbon steel with rigid, smooth & finely machined, standard interchangeable joints & fittings & with high gloss smooth anti – rust Nickel plating. The instrument has the following specification:</p> <p>a) Weight (with Spanner): 2.2 Kg - 2.5 Kg. b) Length: around 450 mm. c) Width & K jaws: 73 cm to 75mm. d) Material (Steel): C 55 e) Hardness: 40 – 45 HRC. f) Surface: High gloss smooth Nickel plated. g) Closing force at the extremity of the branches: 35 + 5N. Space at Joint for High performance both sizes should have extra space at Jaws Joint „B“ for extra leverage & pressure at Jaw Joint „A“ & Arm Joint „B“ „C“ on final compression (Castration): - 4 mm. Handle made of Fiber unbreakable Raw Material.</p> <p>a)</p>	Per Pc.
2	Castrator for Ovine (Imported only)	<p>Original Imported with manufacturers identification, Bloodless Castrators with Spanner for tightening the jaws. Embossed with manufacturer identification, drop forged made from magnetic carbon steel with rigid, smooth & finely machined, standard interchangeable joints & fittings & with high gloss smooth anti – rust Nickel plating. The instrument has the following specification:</p> <p>a) Weight (with Spanner): 0.69 Kg. b) Length: 230 mm. c) Width & K jaws: 43 mm. d) Material (Steel): C 55 e) Hardness: 40 – 45 HRC. f) Surface: High gloss smooth Nickel plated. g) Closing force at the extremity of the branches: 70 + 5N. Space at Joint for High performance both sizes should have extra space at Jaws Joint „B“ for extra leverage & pressure at Jaw Joint „A“ & Arm Joint „B“ „C“ on final compression (Castration): - 1 mm.</p>	Per Pc.

Annexure – 4z

Proposed Rate List of Equipments (Financial Bid)

Sl. No.	Name of Items	Samples / Brochure Submitted	Rate inclusive of all taxes	M. R. P. on Product if applicable	Rebate on MRP if applicable
1	2	3	4	5	6
1	Castrator for Bovines (Imported Only)	S			
2	Castrator for Ovine (Imported only)	S			

NOTE: - "S" for sample with label and standard packing, where Samples required and "B" for brochure with photographs and detailed specification of the equipments for which the rates are quoted by tenderer or Manufacturing Company.

Signature and Seal of Tenderer

Annexure-5

PERFORMANCE STATEMENT
(For a period of last three years 2007-08, 08-09 & 09-10)

S. No.	Order placed by (full address of Purchaser)	Order No. and date	Description and quantity of ordered equipments	Value of order (Rs)	Delivery period		Remarks indicating reasons for late delivery, if any	Was the supply of items satisfactory? (attach a certificate from the Purchaser/Consignee)
					As per Original contract	Actual		

Signature and seal of Tenderer